

MINUTES
UTAH
OCCUPATIONAL THERAPY
LICENSING BOARD
MEETING

April 10, 2001

Room 428 – 4th Floor – 9:00 A.M.
Heber Wells Building

CONVENED: 9:00 A.M.

ADJOURNED: 11:00 A.M.

Bureau Manager:
Board Secretary:

David Fairhurst
Karen McCall

Board Members Present:

Barbara Hambley
James W. Liken
Helene E. Cuomo
Nancy J. Johns, Chairperson

Board Members Absent:

Alice Cannon

Guests:

J. Craig Jackson, Division Director

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Read and approve the June 29, 2000 minutes.

Ms. Hambley made a motion to approve the minutes as read. Mr. Liken seconded the motion. **The board vote was unanimous.**

NEW BUSINESS:

DISCUSSION ITEMS:

Division Update

Mr. Fairhurst stated that J. Craig Jackson has been appointed as the division director. **No action taken.**

Department Update

Mr. Fairhurst stated that Ted Boyer has been appointed as the department director. **No action taken.**

NBCOT Electronic Examination Update

Ms. Johns discussed the NBCOT Electronic

Examination. Ms. Johns stated that the July examination will be the last paper and pencil type of examination and will be offered at limited locations. The next administration of the examination will be electronic. The examination will be offered 4 times each year when the electronic examination is in place.
No action taken.

Review of Laws and Rules

The board reviewed 58-1, R156-1, 58-42a and R156-42a. The board discussed the process of reinstatement and renewal of licenses. **No action taken.**

Review Supervision of Temporary Licensees

The board reviewed the guidelines in the law and rule and in the application for supervision of temporary licensees. The board also discussed the need for temporary licenses as the examination will be offered on a quarterly basis. **The board recommended a change in the supervision form in the application to reflect the same language as the rule that the supervisor must be "present in the area where the person supervised is performing services...". Mr. Fairhurst will make the change. Further discussion regarding the need for temporary licenses was deferred to the next scheduled meeting.**

Renewals

Mr. Fairhurst stated that occupational therapy licenses will expire May 31, 2001 and renewals have been sent out. **The board requested an update at the next scheduled meeting on the number of renewed licenses.**

Continuing Education

The board discussed requiring continuing education.
No action was taken.

Participation in the National Data Base

The board discussed reporting disciplinary action to the national data base. Mr. Fairhurst reported that Utah does participate in reporting. **No action taken.**

Annual Meeting of the Boards

Mr. Fairhurst discussed the annual meeting of the boards, which will be held October 17, 2001. New board members and members who have never attended were encouraged to plan for the meeting. **Ms. Hambley will plan to attend the October 17, 2001 meeting.**

FYI

The current application and laws and rules (58-1,

R156-1, 58-42a and R156-42a) were distributed to board members. **No action taken.**

NEXT MEETING SCHEDULED FOR:

Nothing scheduled at this time.

MEETING ADJOURNED AT:

11:00 A.M.

Date Approved

Chairperson, Utah Occupational Therapy Licensing Board

Date Approved

Bureau Manager, Division of Occupational & Professional Licensing